

**Permanent Building Committee Meeting**  
**Minutes of Tuesday, February 7, 2017**  
**Town Hall, Room 130**

**Call to Order:** Wayne Klocko called the meeting to order at 7:04 p.m.

**Meeting Attendees:**

**PBC Members**

Diane Jurmain, Wayne Klocko – Chairman, Craig Schultze, Pat Sheehan, Kim Borst (Department Assistant)

**Town of Millis Representatives**

Rick Barret – Fire Chief, Brian Main – Project Manager

Change Order 23

Wayne Klocko reported that Change Order 23 was approved at the last Selectmen's meeting.

FF & E & Technology items for Fire Station

Rick Barrett brought up the following FF & E and Technology items to be added to the commitments list: Ice maker - \$2,600, flags - \$244, cabinet - \$1262, mailbox - \$560.32, televisions and mounts - \$2773.10. Two additional items that will be put on the list to get done if budget allows – epoxy floor in the forestry area and paving lot.

Schedule Update

Target date of completion of project is 4/1/17, which is ahead of original contract date of 4/24/17.

Change Order Requests

COR 153 was presented to the committee for heat modifications to the MPD lobby in the amount of \$13,111.00.

**Craig Schultze made a motion to recommend the approval of COR 153 to the Selectmen in the amount of \$13,111.00 for heat modifications to the MPD lobby. Pat Sheehan seconded the motion. The motion passed unanimously.**

COR 166 was presented to the committee in the amount of \$8,064.00 for radio master box changes at the police and fire stations.

**Craig Schultze made a motion to approve COR 166 in the amount of \$8,064.00 for radio master box changes at the police and fire stations. Pat Sheehan seconded the motion. The motion passed unanimously.**

COR 175 was presented to the committee as a credit of \$3,004 for eliminating dry sprinkler heads at the outdoor canopy.

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**Craig Schultze made a motion to approve COR 175 in the amount of (\$3,004.00) for eliminating dry sprinkler heads at the outdoor canopy. Pat Sheehan seconded the motion. The motion passed unanimously.**

Change Order Requests 153, 166, and 175 will become part of Change Order 24.

Invoices

A bills payable schedule for Agostini for January services was reviewed.

**Pat Sheehan made a motion to pay Agostini Construction \$328,061.56 for services rendered. The motion was seconded by Craig Schultze and passed unanimously.**

A bills payable schedule for DreamSeat for recliners, office chairs and stools to be used in the fire station was reviewed.

**Pat Sheehan made a motion to pay DreamSeat \$6,112.41. The motion was seconded by Craig Schultze and passed unanimously.**

A bills payable schedule for MassCor (Correctional Industries) for flags to be used at the fire station was reviewed.

**Pat Sheehan made a motion to pay MassCor (Correctional Industries) \$243.75. The motion was seconded by Craig Schultz and passed unanimously.**

A bills payable schedule for GymSource for gym equipment for the fire station was reviewed.

**Pat Sheehan made a motion to pay GymSource \$13,746.18. The motion was seconded by Craig Schultze and it passed unanimously.**

Minutes

Meeting minutes from 1/24/17 were presented to the committee for approval.

**Wayne Klocko made a motion to approve the minutes from 1/24/17. Diane Jurmain seconded the motion. Craig Schultze abstained. The motion passed.**

Adjournment

**Wayne Klocko made a motion to adjourn the meeting at 8:45 p.m. The motion was seconded by Craig Schultze and passed unanimously.**

Submitted by:

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Kimberly Borst  
Secretary, Permanent Building Committee

The next meeting of the Permanent Building Committee is scheduled for March 15, 2017 at 7 p.m.